

Southwestern Wisconsin Community Action Program, Inc.

Job Description

Job Title: NHP Psych APNP

Exempt (Y/N): Y	Salary Level: 9
Location: Dodgeville	Department: NHP
Supervisor: Angie Donovan	
Prepared By: Bridget Mouchon-Humphry	Date: 9-06-2108
Approved By: Wally Orzechowski	Date: 9-17-2018

SUMMARY: Neighborhood Health Partners (NHP), a reproductive health clinic located in Southwestern Wisconsin, is recruiting for a talented Psychiatric Nurse Practitioner. Neighborhood Health Partners is a program of the Southwestern Wisconsin Community Action Program (SWCAP). This is a professional behavioral healthcare position that will play a critical role in expanding the types of services offered by an existing reproductive healthcare clinic (NHP) that serves several sites in Southwestern Wisconsin. The new services will include psychiatric behavioral health and addiction services.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The successful candidate will be experienced in general adult mental health and substance use disorder treatment; experience in treatment of children and adolescents is desirable but not required. Outpatient medication management services operate Monday through Friday, 8:00 AM through 4:30 PM, though hours of service may vary.

This position will work in collaboration with a physician, to provide mental health diagnoses, care, and treatment of patients in a community clinic setting, and in collaboration with other community and county-based treatment providers, primary care providers and community-based recovery supports. This position reports to the Neighborhood Health Partners Clinic Director.

Principle Duties:

- Provides mental health assessments, diagnoses, treatment plans and medication management, and evaluates progress of psychiatric patient's caseload on an inpatient and/or outpatient basis.
- Secures comprehensive health histories, performs or requests special diagnostic and laboratory tests, interprets test results, performs appropriate physical assessments and develops comprehensive mental health treatment plans.
- Prescribes medications, reports adverse findings to collaborating/attending physician and refers appropriately for consultation or specialty medical services.
- Provides direct and/or indirect patient care oriented towards improving or maintaining health and preventing illness.

- Responsible for the continuing mental health care of assigned patients and for making appropriate dispositions or referrals and acting as liaison to other community resources.
- Provides consultation, support and education with MAT trained primary care providers in other community healthcare settings to assist with complex or difficult-to-treat primary care patients with addictions, including people with co-occurring disorders or pregnant or nursing mothers.
- Consults with other staff members regarding their treatment of individual patients.
- Communicates with community-based treatment professionals outside of clinic regarding patient status and progress to provide education, guidance, case management, and follow-up, in order to assure continuity of care.
- Prepares and maintains all appropriate mental health records, charts, clinical notes, and reports.
- Participates in quality assurance activities.
- Participates in conferences, staff meetings, seminars, and in-service training or teaching programs.
- Perform risk assessments and crisis intervention as needed
- Make autonomous decisions in life-threatening situations when necessary
- Develop treatment plans that reflect an understanding of the individual's own values and beliefs about his/her current situation and what would be helpful.
- Performs other duties as required.

EDUCATION AND EXPERIENCE:

- Comprehensive knowledge of nursing principles and clinical therapeutic models including the modern principles, practices, and techniques used in assessing, planning, implementing and evaluating nursing care for psychiatric populations.
- Comprehensive knowledge of psychotropic medications and nursing protocols relevant to community psychiatric nursing.
- Comprehensive knowledge of principles and practices of clinical assessment, common health problems, mental health, clinical consultation, continuity of patient care and the community aspects of health services.
- Considerable knowledge of the role of mental health programs, services, and activities and the objectives of a mental health agency providing these services.
- Considerable knowledge of state and federal confidentiality laws and regulations, including the Health Insurance Portability and Accountability Act (HIPAA) of 1996.
- Working knowledge of computers and department program software, internet access, and database, spreadsheet and word processing programs.
- Working knowledge of the legal aspects of nursing with respect to relevant programs and how the laws relate to the patient.
- Ability to apply relevant theoretical principles of Advanced Psychiatric/Mental Health Nursing practice.

- Ability to apply sound clinical skills in assessing, diagnosing, prescribing, implementing, and evaluating a plan of treatment for persons with mental illness.
- Ability to assess progress and encourage positive change, taking into account cultural and clinical considerations, and the client's own wishes and definitions.
- Ability to respond in a crisis situation and to provide skilled treatment to clients with severe problems.
- Ability to work effectively with individuals and families to assist them in solving physical, mental, and social problems, with members of the health team and other allied professionals.
- Ability to provide detailed records and reports.
- Ability to work collaboratively as a member of a multidisciplinary team.
- Ability to utilize electronic health record, word processing, database, and spreadsheet programs.

SUPERVISORY RESPONSIBILITIES: None at present time.

QUALIFICATION REQUIREMENTS:

- Graduation from a recognized college or university with a Master of Science in Nursing.
- Current license to practice as a Registered Nurse in the State of Wisconsin.
- Certification by the American Nurses Credentialing Center as a Psychiatric/Mental Health Clinical Nurse Specialist or Nurse Practitioner or possession of a State waiver of equivalency. (Credentialing may include: Adult Psychiatric and Mental Health Nurse Practitioner, Family Psychiatric and Mental Health Nurse Practitioner, Clinical Nurse Specialist in Adult Psychiatric and Mental Health, and Clinical Nurse Specialist in Child/Adolescent Psychiatric and Mental Health.)
- Current license as an Advanced Practice Nurse Prescriber by the State of Wisconsin.

OTHER REQUIREMENTS:

- Criminal and background check required.
- Primary office location for this position will be in Dodgeville and/or Platteville, WI.
- Travel within the 5-county SWCAP area is required, and the candidate must have a valid driver's license and access to a reliable vehicle.

Please send a resume with cover letter to: Angela Donovan, NHP/SWCAP, 65 S. Elm Street, Platteville, WI 53818

For more information, please contact Angela at a.donovan@swcap.org or 608-348-9766.

Supplemental Information

Position includes excellent benefit package including health insurance, STD & LTD, life insurance, personal, vacation & sick leave, paid holidays and a 403(b) plan.